

Student General Meeting Engagement Committee

Terms of Reference

Category: Terms of Reference

Version 1

First ratified: May 2010

Last ratified: May 2019

1. Purpose

- 1.1. The Otago University Students' Association (OUSA) is accountable to its members (the Student Body) through Student General Meetings.
- 1.2. At Student General Meetings, the Student Body may:
 - 1.2.1. Amend the rules of the constitution;
 - 1.2.2. Remove Executive Officers through a motion of no confidence;
 - 1.2.3. Expel a member of the Association;
 - 1.2.4. Validate breaches of the Rules of the Association, in accordance with the Rules; and
 - 1.2.5. Remedy breaches of the Rules of the Association, in accordance with the Rules.
- 1.3. The quorum for a Student General Meeting is 0.5% of the membership of the Association. In order for the Student Body to be able exercise its powers, it is vital that quorum of Student General Meetings is met.
- 1.4. In order to ensure that quorum of Student General Meetings is met and that genuine engagement with Student General Meetings occurs, OUSA has the Student General Meeting Engagement Committee.

2. Membership

- 2.1. The Membership of the committee shall consist of:
 - 2.1.1. The President;
 - 2.1.2. The Administrative Vice-President;
 - 2.1.3. The Finance and Strategy Officer;
 - 2.1.4. The Political Representative;
 - 2.1.5. The OUSA Association Secretary; and;
 - 2.1.6. Any other person(s) appointed by the Executive or co-opted by the Student General Meeting Engagement Committee.

3. Terms of Reference

- 3.1. The Student General Meeting Engagement Committee shall:
 - 3.1.1. Determine methods to meet quorum and increase genuine engagement with Student General Meetings;
 - 3.1.2. Assist the Administrative Vice-President in planning and organising Student General Meetings;
 - 3.1.3. Report to the Executive on planned methods of engagement and actions.

4. Timeframe

- 4.1. The Student General Meeting Engagement Committee will meet up until the Student General Meeting Engagement Committee believes that the Student Body engages with Student General Meetings to an adequate degree, or when the Executive determines the Committee is no longer necessary.